

STOP for 5 Minutes

Thank the full team and ask “Is everyone ok?”

If **YES** then continue as below and **STATE FIRST**:

- We are going to have a 5 minute team debrief
- Purpose is to improve quality of patient care; it is not a blaming session
- Your participation is welcomed but not compulsory
- All information discussed during this debrief is confidential

HOT DEBRIEF

Date:

Time:

Location:

Animal ID:

Please list all team members present.

This form completed by: _____

Summarise the case

Things that went well

Opportunities to improve

Points to action and responsibilities

Include team member to action each point.

HOT DEBRIEF not completed.

Reason:

Would a COLD DEBRIEF be helpful?

YES NO

Free resources available at

rcvsknowledge.org/SEA

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Developed for veterinary practices,
in collaboration with

RCVS
KNOWLEDGE