

RCVS Knowledge Antibiotic Audit Tool – Terms of Use

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RCVS Knowledge's Privacy Policy is available at: www.rcvsknowledge.org/rcvs-knowledge-privacy-policy/

The terms 'Antibiotic Audit Tool', 'audit', 'ATT', 'the Tool', 'tool', 'us', or 'we' refer to RCVS Knowledge as the owner of the tool.

The term 'you' or 'the operator' refers to you as the responsible user or viewer of our tool. It is your responsibility to ensure that these terms are met by any person to which you delegate the administration of the tool to.

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- If the data provided by the tool for more than one account holder is to be used in a publication, RCVS Knowledge must be able to review the manuscript and must agree details of the submission including appropriate authorship, nomination of contact person and details of the review process to be followed for the manuscript. RCVS Knowledge and Amplitude Clinical Outcomes must be acknowledged as the source of any published data.
- Where consensus between authors cannot be reached concerning the interpretation of the audit data, the document will be circulated to the audit committees for discussion and resolution.
- It is acceptable to use data generated from personal clinical audit for publicity purposes. However, results should be updated regularly, and generated using the guidelines available separately on the Antibiotic Audit Tool website.

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- In accordance with the Computer Misuse Act 1990 and General Data Protection Regulations 2018, unauthorised access to this system is an offence.

Data Protection Policy

This Antibiotic Audit Tool enables the collection of data regarding antibiotic use from veterinary consultations and owner reported outcomes pre and post consultation.

Any personal data collected within the process is subject to the General Data Protection Regulations and Data Protection Act (2018), and as such are collected under the following principles:

Each individual user and RCVS Knowledge are joint data controllers, therefore both are subject to the controller requirements set out under the General Data Protection Regulations. The data processor is Amplitude Clinical Outcomes.

As joint data controllers, RCVS Knowledge and the users must comply with the Data Protection Act (2018) and the General Data Protection Regulations. These require data controllers to:

- Ensure appropriate security of login details, and to contact Amplitude Clinical Outcomes immediately if a breach of security is suspected.
- Ensure that explicit client consent is sought, given, and recorded.
- Understand that failure to correctly indicate the acquisition of consent will lead to the deletion of identifying data upon your patients' records.
- Ensure all data are accurate, and up to date.
- Record only necessary and appropriate data.
- Only grant access to appropriate individuals under your account, and that you remain responsible for the data entry upon your patients entered by said individuals.
- Only download stored information via reports, for appropriate use. This can include but is not exclusive to audit, research, and teaching purposes.

- Ensure client-identifiable data are kept secure in accordance with the Data Protection Act (2018) at all times.
- Obtain specific ethical approval for data to be used for research.
- Ensure data breach processes and policies are up to date.
- Inform any other joint Data Controller(s) should a data breach occur.

By using the Antibiotic Audit Tool under these Terms and Conditions, you agree to anonymised use of the practice's data for the purposes of the Antibiotic Audit pursuant to the audit's objectives.

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